



## **Trewirgie Infants' School Terms of Reference for the Curriculum committee**

### **Membership**

Agreed at the first autumn term full governing board (FGB) meeting.

The clerk to governors will attend these meetings, if they are not available a member of the committee can clerk the meeting (should not be the head teacher)

The chair will be elected by the committee and approved by the full governing board and will continue in office until the first meeting of the FGB in the following Autumn Term. (should not be the head teacher)

### **Quorum**

The quorum shall be three governors.

### **Voting**

This group is a delegated committee and has delegated powers to make decisions on behalf of the FGB on matters relating to the curriculum. It offers recommendations to be agreed by the FGB on wider school issues affecting the learning and teaching in the school.

### **Meeting frequency**

The committee will meet as outlined in the meeting schedule; a minimum of one meeting per term. Meeting frequency will be reviewed by the full governing board at the end of the academic year.

### **Terms of Reference of the meeting**

The committee will;

- Review the progress made by school against the school development plan priorities linked to this committee
- Receive regular reports on the analysis of data drops and assessment results to include vulnerable groups
- Provide guidance to the FGB, and support for the Headteacher and staff on matters relating to the curriculum, it's implementation, delivery and impact.
- Receive an update from the Head Teacher on the impact of the curriculum development and reviewing curriculum development priorities
- Take a lead role in the monitoring of the School Improvement Plan (SDP) in respect to curriculum and standards issues and the School Self Evaluation Form (SEF)
- Review the school's curriculum policy (statement of aims and vision) and advise the Governing Body on this and other policy documents relating to the curriculum
- Ensure pupil target setting is robust and challenging
- Receive reports from curriculum leaders where applicable to the SDP
- Review the policy and provision of Sex & Relationship Education and make recommendations
- Review the policy and provision for collective worship and religious education and make recommendations
- Review the impact of the Pupil Premium Grants & Sports Grant (any other grants distributed by central / local Government)

- Monitor and evaluate provision for all groups of vulnerable children (e.g. looked after children) and ensure all their needs have been identified and addressed, and to evaluate their progress and achievement.
- Assist with ensuring the educational attainment of looked after children, children in care and vulnerable children are met by the school. To receive termly reports on pupils progress and statistics around children in care.
- Receive an update from the Headteacher on the impact of the curriculum development and reviewing curriculum development priorities
- Review unvalidated data on key stage assessment against expected outcomes
- Ensure that parents can access an annual report on the effectiveness of the school's provision for pupils with SEN and those with disabilities and medical needs
- Review the impact of continuing professional development on improving staff performance
- Consider recommendations from external reviews of the school (e.g. Ofsted or Academy improvement partner), agree actions as a result of reviews and evaluate regularly the implementation of the plan.
- Ensure that all children have equal opportunities.
- Advise the finance committee on the relative funding priorities necessary to deliver the curriculum.

### **Reporting back**

The meetings will be minuted by the clerk and circulated to the full Governing body within 10 working days with any highlights raised by the committee chair at FGB.

Confidential items will be minuted separately and will not be available for public inspection.